



# Cathedral City

## Legislation Text

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***City Council***

**MEETING DATE: 4/12/2017**

**TITLE:**  
**Biennial Budget Overview Presentation**

**FROM:**  
Tami E. Scott, Administrative Services Director

**RECOMMENDATION:**  
This item is presented for information and discussion only.

**BACKGROUND:**

The City of Cathedral City is proud to participate in the Government Finance Officer Association's (GFOA's) Distinguished Budget Presentation Award program for the City's Biennial Budget. Since FY 08/09, we have received this prestigious award for the past five (5) budget documents submitted, which covers 9 years of annual budgets. The FY 17/18 and FY18/19 Biennial Budget will be the City's 6th submission to GFOA for this award.

**DISCUSSION:**

During the month of April, there are two Study Session discussions to review the budget workbooks and associated Council questions. The April 12th session is dedicated to the General Fund and the April 26th session is devoted to the Special Revenue Funds, Internal Service Funds and the Capital Improvement Plan.

The proposed budget will then be included on the May 11th Study Session Council Meeting. This version will include updates and changes from the two budget reviews/discussions in April. With Council's concurrence at this meeting, the proposed FY 17/18 and FY 18/19 Biennial Budget will then be submitted to Council for their final approval at the May 25th meeting.

The Budget Workbook is comprised of these sections and tabs:

- General Fund Revenue and Expense Summary
- Revenue Summaries
- Expense Summaries

Department Narratives, including their respective goals, objectives (in meeting both department and Council goals) and accomplishments.

Budget Worksheets, including:

- Overtime and Leave Cashouts
- Operating Budgets (by detailed accounts)

Departments include:

City Council

Legal Services

City Management:

- City Manager
- City Clerk
- Human Resources
- Communications and Events
- Economic Development

Administrative Services:

- Administration
- Finance
- Management Information Systems
- Facilities
- Risk Management

Community Development:

- Administration
- Planning
- Building
- Engineering

- Code Compliance
- Public Maintenance
- Recreation

#### Police

- Administration
- Field Services
- Investigative Services
- Emergency Communication
- Animal Control

#### Fire

- Administration
- Suppression
- Prevention
- Paramedic Services
- Disaster Preparedness

#### General Government

- Nondepartmental
- Community Organizations

#### Special Revenue Funds

- Traffic Safety
- Transfer Station
- Public, Education and Government (PEG)
- Gas Tax
- Air Quality
- Measure A

- Solid Waste
- Police & Fire Facilities
- Housing

Internal Service Funds

- Equipment Replacement
- Insurance
- Technology
- Facilities

Capital Improvement Program (CIP) - 5 Year Plan

- Existing Projects
- New Projects
- Unfunded

**FISCAL IMPACT:**

As portrayed in the mid-year budget review and Council's concurrence, the proposed budget would be balanced by using available fund balance.

**ATTACHMENTS:**

None