
File #: 2017-61, Version: 1

City Council

MEETING DATE: 2/8/2017

TITLE:

Interview Applicants for the Public Arts Commission and Parks and Community Events Commission

FROM:

Tracey R. Martinez, CMC
Deputy City Clerk

RECOMMENDATION:

Staff recommends that the City Council interview the applicants that have submitted applications for possible appointment to fill the vacant seat on the Public Arts Commission and the Parks and Community Events Commission.

BACKGROUND:

On January 11, 2017 the City Council accepted the resignation of Sue Townsley from the Public Arts Commission and Karen Panico-Willis from the Parks and Community Events Commission.

Pursuant to the California Government Code Section 54974, a Notice of Unscheduled Vacancy on the Public Arts Commission and the Parks and Community Events Commission was posted in the three designated posting locations as well as the City's Website and Face Book.

The unexpired term on the Public Arts Commission and the Public Arts Commission will each expire on June 30, 2019.

DISCUSSION:

The following individuals submitted an application to the City Clerk's Office for the Public Arts Commission:

Eugene H Poe
Robby Sherwin

Dean Keefer (Is not available to interview but would like to be considered. He participated in the interview process for a previous vacancy but was not chosen.)

The following individuals submitted an application to the City Clerk's Office for the Parks and Community Events Commission:

Sharon Kay Snow

Karyn Barnes

Mary Beth Hunt (Interested in serving but did not want to apply for a third time. She has gone through the interview process two times for previous vacancies).

Staff recommends that the following be the procedure for the interview process:

- All applicants will assemble in the Council Chambers at 4:30 p.m.
- A computerized random number draw will be conducted for the order of the interviews.
- All applicants, other than the one being interviewed first, will be asked to wait outside the Chambers until their turn to interview so that no applicant has access to the interview questions prior to his/her interview.
- The interviews will be conducted in the Council Chambers in an open public meeting.

All applicants have been notified that interviews will be held this evening during the Study Session portion of the Meeting. An item has also been placed on the Regular Meeting Agenda for consideration of appointments, in the event that it is the desire of the Council to appoint two individuals to fill the unexpired terms on the respective Commissions.

FISCAL IMPACT:

None

ATTACHMENTS:

Applications