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File #: 2016-303, Version: 1

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***City Council***

**MEETING DATE: 8/10/2016**

**TITLE:**  
**Healing Field 2016**

**FROM:**  
Chris Parman, Communications / Events Manager

**RECOMMENDATION:**  
Staff recommends the City Council approve SUP #16-012 and authorize in-kind contributions of up to \$6,000 in services and a cash sponsorship of \$2,000.

**BACKGROUND:**

The Rotary Clubs of Cathedral City have requested to stage the annual “Healing Field” event in Patriot Park, November 5-12, 2016, and to receive in-kind services from the City’s Public Works staff. “Healing Field” honors the men and women of the military who gave the ultimate sacrifice in Iraq and Afghanistan.

**DISCUSSION:**

Public Works plays a vital role in providing assistance to the “Healing Field” event involving administrative and staffing hours. Though the Rotary Clubs have successfully broadened their volunteer base thereby reducing the overall event costs, the Club still needs assistance from the Public Works staff. The organizers have provided liability insurance and a letter from the property owner, Big League Dreams Sports Park, giving them permission to use a portion of its property.

A basic description of the event includes:

- Event Set-Up: Wednesday, November 2 through Saturday, November 5
- Opening Ceremonies - Saturday, November 5 at 9 am
- Event hours each day after Opening Ceremony: 9 am - 6 pm
- Friday, November 11 - Veteran’s Day

- Static display of more than 6,000 flags
- CCHS Band & Choir performances and speaker amplification for presentations at opening ceremonies.
- Closing ceremonies, Saturday, November 12, 12:00 pm (noon)

**FISCAL IMPACT:**

In-kind services, mostly from Public Works, of up to \$6,000 - including use of the City's flatbed trailer and large American flag. The organizers are also requesting a \$2,000 cash donation, which has been budgeted. Since the City is co-sponsoring the event, the application fee should be waived as in previous years.

**ATTACHMENTS:**

SUP #16-012

Copy of Insurance Coverage

Property Use Letter from BLD