

Legislation Details (With Text)

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Date	Ver.	Action By	Action	Result
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City Council

MEETING DATE: 4/26/2017

TITLE:
Budget Briefing Presentation, Special Funds and Capital Improvement Projects (CIP) Plan

FROM:
Tami E. Scott, Administrative Services Director

RECOMMENDATION:
This item is presented for information and discussion only

BACKGROUND:

The City of Cathedral City is proud to participate in the Government Finance Officer Association's (GFOA's) Distinguished Budget Presentation Award program for the City's Biennial Budget. Since FY 08/09, we have received this prestigious award for the past four (4) budget documents submitted covering the past seven (9) budget periods. The FY 17/18 and FY18/19 Biennial Budget will be the City's 7th submission to GFOA for this award.

In January 2017, the 5-month budget preparation cycle began. The budget worksheets for the five departments (City Management, Administrative Services, Community Development, Police and Fire) were prepared and distributed for review and feedback.

In February, the department narratives, consisting of department goals, objectives (in meeting department and Council goals) and accomplishments were submitted to the departments for their

update and feedback. In addition, a draft Capital Improvement Program (CIP) 5 Year Plan was prepared and submitted to the Community Development department - in particular, the Engineering division for their review. With the CIP, there were various meetings to determine the projects (existing and new), scope, and funding/expense needs and timelines.

In March, revenue and expense summaries were created. City Management reviewed and coordinated on the balanced budget. City Council was provided the budget workbook for their review and provided questions to staff to be answered prior to the April study sessions.

DISCUSSION:

During the month of April, there are two Study Session discussions to review the budget workbooks and associated questions. The April 12th session was dedicated to the General Fund and the April 22nd session is devoted to the Special Revenue Funds and the Capital Improvement Plan. Council questions related to the budget items are attached for reference.

The proposed FY 17/18 and FY 18/19 Biennial Budget will be included on the May 10, 2017 Council Meeting. This version will include updates and changes from the General Fund study session held on April 12, 2017 and from the Special Fund / CIP study session held on April 22, 2017. With Council's concurrence at the May 10, 2017 meeting, the adopted budget will then be submitted to Council for final approval on the May 24, 2017 Council Meeting.

Special Funds:

- Traffic Safety
- Gas Tax
- Air Quality
- Measure A
- Asset Forfeiture
- Solid Waste
- Housing
- Equipment Replacement
- Insurance
- Technology
- Facilities

Capital Improvement Project (CIP) Plan

20 Existing CIP Projects

- Edom Hill Truck Lane
- Ramon Road Bridge and Roadway Widening
- Whitewater River Bike Trail
- Indian Ave / I-10 Interchange
- Palm Drive / I-10 Interchange
- Date Palm Drive / I-10 Interchange
- Jefferson / I-10 Interchange

- Date Palm Drive Bridge over Whitewater River
- Cathedral Canyon Bridge at Whitewater Low Flow Crossing
- Vista Chino East- Landau to Date Palm
- Vista Chino West- City Limits to Landau
- East Riverside County Interoperable Communications Authority (ERICA)
- Dell Blade Servers
- Town Square Power supply Upgrades
- Roofing and Air Conditioning Improvements
- Integrated Enterprise Resource Planning (ERP) System
- Breathing Air compressor Fill Station
- General Plan Update
- Solar Panel Carport System
- New Fire Station 411

10 New CIP Projects

- Traffic Signal Upgrade
- Festival Park/Heritage Park (The Commons)
- Cove Assessment District Pavement Management
- McCallum Way- Landau to Date Palm
- 30th Ave- Landau to DaVall
- ADA Ramps
- 35th Assessment District Pavement Management
- Rio Vista Assessment District Pavement Management
- Vista Chino Bridge Entrance
- Dinah Shore / Date Palm Intersection Improvements

Unfunded Projects

- Interim Festival Park
- Dog Park Replacement
- Dream Homes Park (7.75 acres)
- Cove West Wash (Passive) Park (26 acres)
- Landau / Vega Park (3.5 acres)
- Pickleball Courts
- Storage Yard Replacement (Works Building)
- Community Center Replacement
- Pavement Management- Matured Assessment Districts
- Pavement Management- Arterial Streets
- Pavement Management- Residential Streets

FISCAL IMPACT:

The proposed budget would be balanced with the utilization of fund balance

ATTACHMENTS:

Budget Questions and Responses from the 4/12/17 Council Meeting. The Budget workbook is on file

with the City Clerk's Office.