



PARKS AND COMMUNITY EVENTS COMMISSION MINUTES

CITY COUNCIL CHAMBERS 68-700 AVENIDA LALO GUERRERO CATHEDRAL CITY, CA 92234

Monday, September 25, 2017 REGULAR MEETING 5:30 PM

CALL TO ORDER

The Parks and Community Events Commission Meeting was called to order at 5:30 p.m.

ROLL CALL

Present - 5 - Commissioner Sarah Clapp, Commissioner Diane Hines, Commissioner Karyn Barnes, Commissioner Alice Daby, Commissioner Thommy Kocan

Excused Absent - 2 - Chairperson Johnny Huynh-Simmonds, Commissioner Valerie Schechter

PUBLIC COMMENTS

None

AGENDA FINALIZATION

URGENCY ITEMS

None

APPROVAL OF MINUTES

Commissioner Karyn Barnes motion to approve the minutes of the July 24, 2017 meeting with the change of Commissioner Karyn Barnes name in roll call. Seconded by Commissioner Sarah Clapp. Motion carried 5/0.

AGENDA

1. HERITAGE PARK DESIGN UPDATE FROM DAVID EVANS AND ASSOCIATES

Sponsor: Staff

Background: In January 2017, State Parks awarded a \$1.4 million Land and Water Conservation Fund (LWCF)

State Parks Grant for Heritage Park Project, otherwise known as "The Commons", which includes an outdoor amphitheater, children's play area, walking paths, restroom/concession, landscaping, lighting, and fencing. The grant is being matched by \$1.4 million from the City Urban Revitalization Corporation for a total project budget of \$2.8 million. Design is slated to be completed by the end of the year and the project should be out to bid by early 2018.

On June 14th, City Council approved David Evans and Associates for design services for the project. Chris Giannini, Vice President and Landscape Architect for DEA, is leading the design team and has conducted several outreach meetings over the past months with city staff, local artists, community stakeholders and residents to discuss the project and hear feedback on design concepts. DEA will update the Parks and Community Events Commission on the design process to date. Chris Giannini will also be presenting a design/project update at the October 11th City Council Study Session meeting.

Recommendation: Discussion only

In January 2017 State Park awarded a 1.4 million Land and Water Conservation fund for the Heritage Park Project which includes an outdoor amphitheater, children's play area, walking paths, restroom/concession, landscaping, lighting and fencing.

2. HALLOWEEN SPOOKTACULAR PLANNING COMMITTEE FORMATION

Sponsor: Staff

Background: Chris Parman, Communications/Events Manager, will discuss the formation of the Halloween Spooktacular Planning Committee and the desire to seek interested volunteers to serve. A maximum of ten volunteers is needed.

Halloween Spooktacular occurs on Sunday, October 29, 2017 from 1 pm to 3 pm.

Recommendation: Discussion only

Staff Chris Parman, Communications/Event Manager will discuss the formation of the Halloween Spooktacular and seeking volunteers to serve on October 29, 2017 from 1:00 p.m. to 3:00 p.m.

3. SNOWFEST UPDATE

Sponsor: Karyn and staff, Chris Parman

Background: The Snowfest is scheduled for Saturday, December 9 2017.

Commissioner Karyn Barnes will provide an update to the Commission on the event.

Recommendation: Discussion only

Commissioner Karyn Barnes provided an update to the Commissioners regarding the Snowfest which is scheduled for Saturday December 9, 2017.

STAFF COMMENTS

COMMISSIONER COMMENTS

ADJOURNMENT

The Parks and Community Events Commission adjourned at 6:35 p.m.

NOTES TO THE PUBLIC