



CITY OF CATHEDRAL CITY
(760) 770-0374
Fax - (760) 202-1460
68-700 Avenida Lalo Guerrero
Cathedral City, CA 92234-7031

(Staff Use Only)

Case No.:
SUP # 16-020
Related Files:

SPECIAL USE PERMIT FOR TOWN SQUARE

It is advisable to submit applications for review 60 days prior to commencement of the use or event to ensure adequate review of the application. If you have any questions while completing this application, please ask a member of the Planning Department for assistance. In addition to this application, you must reserve a date for your event with the Planning Department. For recurring events, a schedule must be submitted every 3 months. In order for the City to process a Special Use Permit Application, the application fee must be submitted with the completed application. Depending on the type of event, you may be required to provide a Clean-up/Damage Deposit. Incomplete applications will not be accepted (or process may be delayed). Per the City Council, Carnivals or Circuses are not allowed in the Town Square. All applicants for events in the Town Square must be Non-Profit Groups subject to Sections 501 (c) (3), 501 (c) (4), 501 (c) (5), 501 (c) (6), 501 (c) (7), 501 (c) (8), 501 (c) (10), AND 501 (c) (19) of the Internal Revenue Code. **(PLEASE PRINT OR TYPE)**

CHECK TYPE OF USE OR EVENT

☐ Festival

☐ Concert

☐ Parade/Race/Marathon

☒ Other Special Event CYCLING

DESCRIPTION OF USE OR EVENT

Location: VARIOUS

Date(s) of Event: 01/20/17 through: 01/21/17

Start of Set Up 6:00 am/pm Tear Down 6:00 am/pm

Hours of Event: Start: 6:00 am/pm through 6:00 am/pm

Anticipated attendees: ☐ 1-100 ☐ 100-500 ☐ 500-1,000 ☐ 1,000-4,000 ☒ over 4,000

Will food be prepared or served: ☒ Yes ☐ No

Will alcohol be served: ☐ Yes ☒ No

Will there be live entertainment: ☒ Yes ☐ No

Will there be searchlights: ☐ Yes ☒ No

*Searchlights need FAA approval and completion of their application. (See staff for FAA application).

If yes, provide a description of the live entertainment.

For the following, please use an attached sheet of paper to complete the responses (if necessary).

Will there be loud speakers or amplification: ☐ Yes ☒ No

Will streets or driveways be temporarily closed: ☐ Yes ☒ No (If yes, provide details on attached Site Plan)

What kinds of temporary structures will be used and how will they be fastened to the ground?

Will the event require Police, Fire, or Public Works Department assistance? ☒ Yes ☐ No

Will there be private security? ☐ Yes ☒ No

The billable rate for police officers is \$65 an hour and will be billed to the applicant.

SUBMITTAL REQUIREMENTS:

- ☐ Application Fee: \$510.
- ☐ Non-Profit License.
- ☐ Clean-Up/Damage Deposit of \$600 may be required.
- ☐ 4 copies of Site Plan using form provided by staff (attached)
 - ☐ Please show location of the event, including buildings, temporary improvements, portable restrooms, vendor locations, parking areas and driveways.
 - ☐ Show any street closures on the attached Site Plan.
 - ☐ Show the location of any lighting, generators, and/or restrooms on the attached Site Plan.
 - ☐ Show location of refuse containers and dumpsters on the attached Site Plan.
- ☐ If event is on City property or public right-of-way, provide insurance policy or policies naming the, its officers, agents and employees as additional insured, issued by a company satisfactory to the City Attorney, and in an amount determined to be adequate for the risks involved in the activity, as determined by the Community Development Director.
- ☐ Proof of Insurance for \$1,000,000 for Liability.
- ☐ Provision of Health Permits, ABC License, Building Permits and/or Resale Permits. All Riverside County Health Department requirements must be satisfied.
- ☐ Provision of any other Permits required by City, State, or Federal Governments.
- ☐ Food is prohibited from being served on the steps of City Hall.
- ☐ Signage Plan for street closures and directions to the event.
- ☐ Any event that has more than 3 occurrences needs approval from the City Council
- ☐ A quarterly schedule needs to be approved by the City for recurring events. This includes dates, times, and entertainers.

ADDITIONAL INFORMATION

(Provide any necessary general information regarding event or any special needs for the event. Attach additional sheets if necessary.)

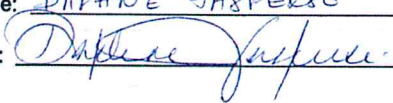
APPLICANT

Name: DAPHNE JARPERSE Phone Number: 760.674.4700
Company: CVSPIN, INC. Fax Number: 760.674.4730
Address: 74854 VELIE WAY, #9 City: PALM DESERT Zip Code: 92260

EMERGENCY CONTACT(Contact person should there be an emergency during the event)

Name: DAPHNE JASPERSE Phone Number: 760.674.4730
Company: CUSPIN, INC Cell Number: 760.674.4730
Address: 74854 VELIE WAY, #9 City: PALM DESERT Zip Code: 92260

I/we certify (or declare under penalty of perjury under the laws of the State of California) that the foregoing is true and correct.

Print Name: DAPHNE JASPERSE
Signature: 

DETERMINATION OF APPLICATION (Staff Use Only)ACTION TAKEN: ☐ APPROVED ☐ DENIED

If approved, see attach Conditions of Approval.

If denied, provide reasons: _____

APPROVED BY: _____ DATE: _____

Date/Time Received:	Received By:	Amount Received:	Receipt No(s):
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74-854 Velie Way
Suite 9
Palm Desert, CA
92260



Tel: 760-674-4700
Fax: 760-674-4730
info@tourdepalmssprings.com
501(C)(3) #: 33-0836672

August 16, 2016

City of Cathedral City
68-700 Avenida Lalo Guerrero
Cathedral City, CA 92234
Attn: Chris / Special Events

Re: Tour de Palm Springs January 21, 2017

Dear Chris,

Please find enclosed our permit application and route maps for the Tour de Palm Springs. We will forward to you the insurance documents as soon as we have them in place.

In the interim, please accept this correspondence as request to waive any fees for these events. CVSPIN is a charitable organization (IRS 501(C)(3) letter attached).

Thank you Chris, and if you have any questions, please do not hesitate to contact me.

Sincerely,

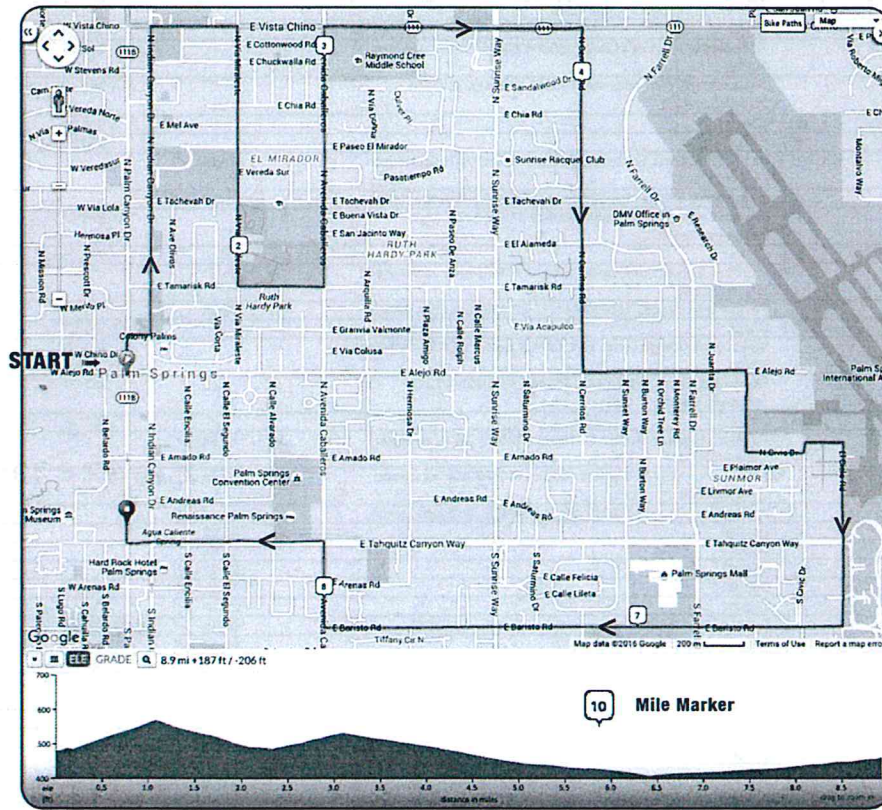
Daphne Jasperse
Executive Director

TourdePalmSprings.Com
Charity Bicycle Event

TOUR DE PALM SPRINGS



9-MILE RIDE



EVENT RULES

THIS IS A RIDE *** NOT A RACE

Rules and Regulations are enforced to ensure a safe ride for all participants!

To ensure a safe and pleasant experience for all, please read and obey the following:

- The ride will be held rain or shine.
- No refunds will be given.
- Approved helmets are required to be worn by all riders.

NO HELMET NO RIDE

- All minors must be accompanied by an adult.
- Please be courteous of all local drivers and traffic: You must obey all traffic laws.
- Be certain to come to a complete stop at all stop signs and red traffic signals not controlled by law enforcement personnel.
- All riders must ride in single file; announce when passing.
- Please use the port-o-lets provided at the SAG locations.
- No personal support vehicles
- **Headphones, Walkmans, & iPods are forbidden by law.**

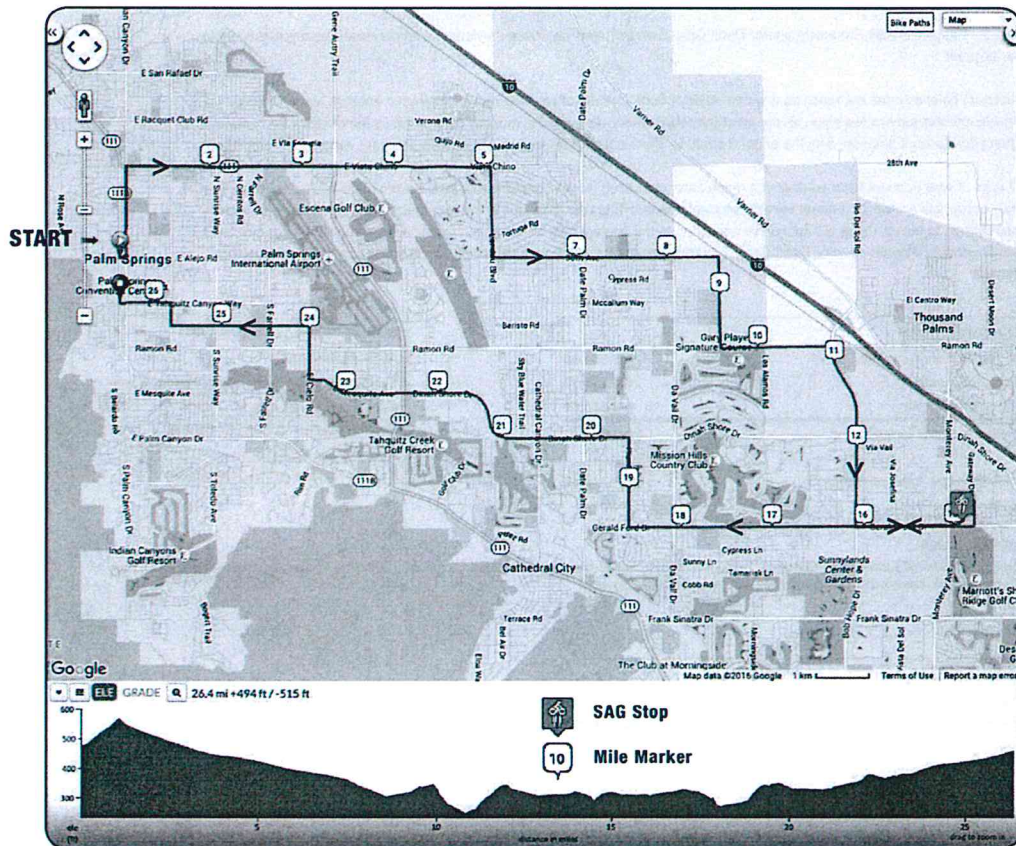
RIDE SAFE *** HAVE FUN

Tour de Palm Springs 9-Mile Turn by Turn			
Action	Description	Next Action	Total Miles
Start	Start of Route	0.19	
L	N Indian Canyon Dr	0.89	0.19
R	E Vista Chino	0.25	1.08
R	N Via Miraleste	0.76	1.33
L	E Tamarisk Rd	0.25	2.09
L	N Avenida Caballeros	0.75	2.34
R	E Vista Chino	0.75	3.09
R	N Cerritos Rd	1.00	3.84
L	E Alejo Rd	0.48	4.84
R	N Civic Dr	0.18	5.32
L	N Civic Dr	0.36	5.50
R	Aviation Rd	0.04	5.86
R	El Cielo Rd	0.50	5.90
R	E Baristo Rd	1.51	6.40
R	S Avenida Caballeros	0.26	7.91
L	E Tahquitz Canyon Way	0.71	8.17
R	N Palm Canyon Dr	0.05	8.88
End	End of route	End	8.93

TOUR DE PALM SPRINGS



25-MILE RIDE



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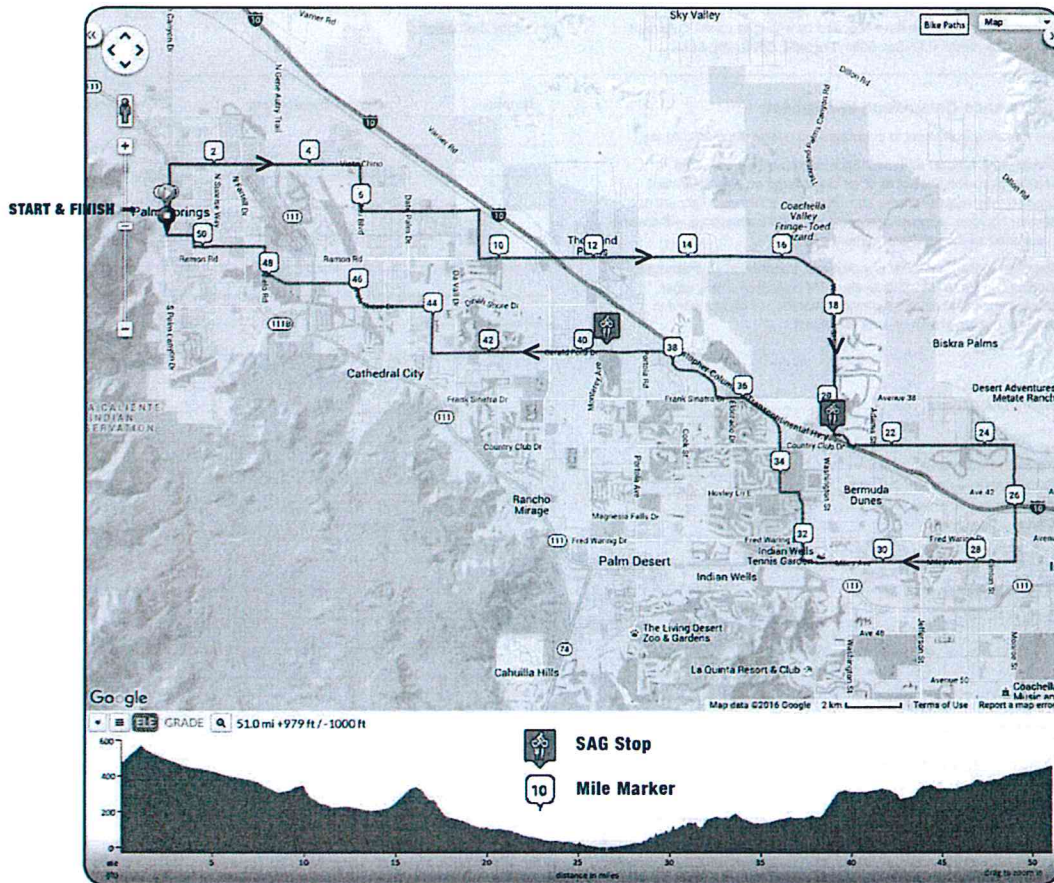
RIDE SAFE *** HAVE FUN

Tour de Palm Springs 25-Mile Turn by Turn			
Action	Description	Next Action	Total Miles
Start	Start of Route	0.07	
L	N Indian Canyon Dr	1.01	0.07
R	CA-111 S/E Vista Chino	4	1.08
R	Landau Blvd	1	5.08
L	30th Ave	2.5	6.08
R	Rattler Rd	1.01	8.58
L	Ramon Rd	1.23	9.59
R	Bob Hope Dr	2.08	10.82
L	Gerald Ford Dr	1.31	12.9
L	Gateway Dr	0.29	14.21
L	A St		14.5
L	Toward Lowe's Parking Lot		
	SAG: Lowe's	0.16	
R	Gerald Ford Dr	3.91	14.66
R	Plumley Rd	1.01	18.57
L	Dinah Shore Dr	2.8	19.58
	Continue onto E Mesquite Ave	1.06	22.38
R	El Cielo Rd	0.6	23.44
L	E Baristo Rd	1.51	24.04
R	S Avenida Caballeros	0.26	25.55
L	E Tahquitz Canyon Way	0.57	25.81
R	N Palm Canyon Dr	0.02	26.38
End	End of route	End	26.4

TOUR DE PALM SPRINGS



50-MILE RIDE



Tour de Palm Springs 50-Mile Turn by Turn			
Action	Description	Next Action	Total Miles
Start	Start of Route	0.07	
L	N Indian Canyon Dr	1.01	0.07
R	CA-111 S/E Vista Chino	4	1.08
R	Landau Blvd	1	5.08
L	30th Ave	2.5	6.08
R	Rattler Rd	1.01	8.58
L	Ramon Rd	6.05	9.59
	Continue onto Washington St	0	15.64
R	SAG: Fresh & Easy	4.99	15.64
L	Varnier Rd	0.54	20.63
L	Fifties Way	0.07	21.17
R	Fifties Way turns right and becomes Ave 40	3.4	21.24
R	Monroe St	2.53	24.64
R	Miles Ave	4.54	27.17
R	Warner Trail	1.47	31.71
L	Hovley Ln E	0.41	33.18
R	Oasis Club Dr	1.02	33.59
	Continue onto Tamrisk Row Dr	1.35	34.61
	Continue left onto Frank Sinatra Dr	0.6	35.96
R	Gerald Ford Dr	0	36.56
R	SAG: Lowe's	6.64	36.56
R	Plumley Rd	1.01	43.2
L	Dinah Shore Dr	2.8	44.21
	Continue onto E Mesquite Ave	1.06	47.01
R	El Cielo Rd	0.6	48.07
L	E Baristo Rd	1.51	48.67
R	S Avenida Caballeros	0.25	50.18
L	E Tahquitz Canyon Way	0.57	50.43
R	N Palm Canyon Dr		51
End	End of route	End	51.03

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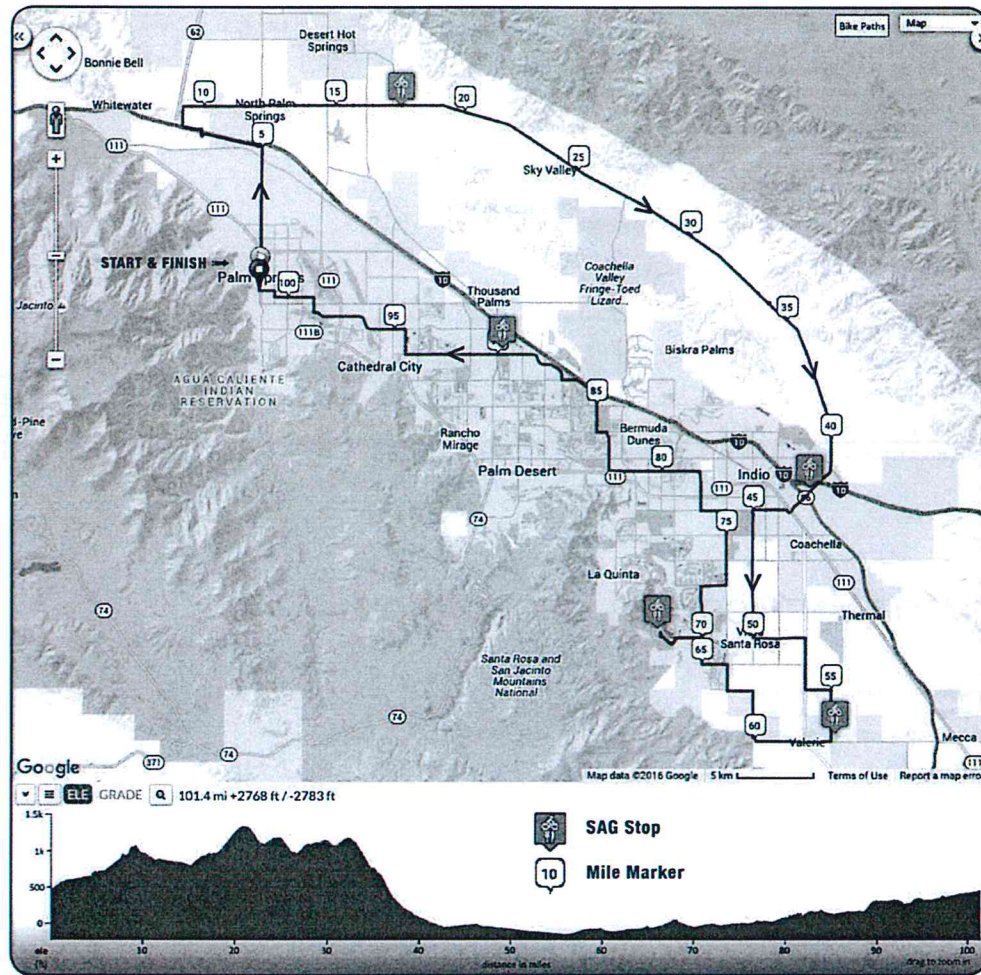
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RIDE SAFE * HAVE FUN**

TOUR DE PALM SPRINGS



100-MILE RIDE



Tour de Palm Springs 100-Mile Turn by Turn			
Action	Description	Next Action	Total Miles
Start	Start of route	0.07	
L	N Indian Canyon Dr	4.98	0.07
L	Garnet Ave	2.4	5.05
R	Wall Rd	0.27	7.45
L	20th Ave	0.74	7.72
	Continue onto Worsley Rd	0.77	8.46
R	Dillon Rd	8.27	9.23
R	SAG: Western Golf Carts	1.5	17.5
	Continue on Dillon	24	19
	SAG: Travel Center	0	43
	Continue on Dillon	0.65	43
L	Ave 48	1.31	43.65
L	Jackson St	5.04	44.96
L	58th Ave	2.01	50
R	Harrison St/Old California 86	2.01	52.01
L	62nd Ave	0.99	54.02
R	Tyler St	1.99	55.01
L	SAG: Toro Canyon Middle School	0.03	57
R	66th Ave	1.98	57.03
R	Van Buren St	2	59.01
L	62nd Ave	2.01	61.01
R	Monroe St	1.01	63.02
L	Avenue 60	1	64.03
R	Madison St	1.07	65.03
L	58th Ave	0.99	66.1
	Continue onto Jefferson St	0.41	67.09
R	Stay right on Jefferson	0.48	67.5
L	Cahuilla Park Rd	0.12	67.98
R	Cahuilla Park Rd	0	68.1
	SAG: Lake Cahuilla	0.01	68.1
L	Cahuilla Park Rd	0.07	68.11
R	Jefferson St	0.89	68.18
	Continue onto 58th Ave	0.99	69.07
L	Madison St	2.01	70.06
R	Avenue 54	0.99	72.07
L	Monroe St	3.01	73.06
L	Ave 48	1	76.07
R	Madison St	1.52	77.07
L	Miles Ave	3.53	78.59
R	Warner Trail	1.47	82.12
L	Hovley Ln E	0.41	83.59
R	Oasis Club Dr	1.02	84
	Continue onto Tamrisk Row Dr	1.35	85.02
	Continue left onto Frank Sinatra Dr	0.6	86.37
R	Gerald Ford Dr	3.03	86.97
R	SAG: Lowe's	3.61	90
R	Plumley Rd	1	93.61
L	Dinah Shore Dr	2.8	94.61
	Continue onto E Mesquite Ave	1.07	97.41
R	El Cielo Rd	0.6	98.48
L	E Baristo Rd	1.51	99.08
R	S Avenida Caballeros	0.25	100.59
L	E Tahquitz Canyon Way	0.57	100.84
R	N Palm Canyon Dr	0.03	101.41
End	End of route	End	101.44

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