



PARKS AND COMMUNITY EVENTS COMMISSION

AGENDA

CITY COUNCIL CHAMBERS 68-700 AVENIDA LALO GUERRERO CATHEDRAL CITY, CA 92234

Monday, September 25, 2017

REGULAR MEETING

5:30 PM

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

Members of the public may address the Commission on any matter not listed on the Agenda. Please complete a 'Request to Speak' form and limit your comments to three minutes. When you are called to speak, please come forward and state your name and city of residence for the record.

In response to Government Code Section 54954.2, members of the Commission may only: 1) respond briefly to statements made or questions posed by the public; 2) ask a question for clarification; 3) make a brief report on his or her own activities; 4) provide a reference to staff or other resources for factual information; 5) request staff to report back to the Commission at a subsequent meeting concerning any matter raised by the public; or, 6) direct staff to place a matter of business on a future agenda. Unless otherwise authorized by the Commission, public comments shall be limited to three minutes.

AGENDA FINALIZATION

At this time the Parks and Community Events Commission may announce any items being pulled from the agenda or continued to another date.

URGENCY ITEMS

Urgency Items ("Added Starters"): The Brown Act, which governs public meetings, permits the Commission to take action on any item that does not appear on the agenda only if 2/3rds of the Commission (if all are present) or all members of the Commission (fewer than all members are present) determine there is a need to take immediate action on the item and the need to take immediate action came to the Commission's attention after the agenda was posted.

APPROVAL OF MINUTES

Review of meeting minutes from previous meeting.

AGENDA

1. HERITAGE PARK DESIGN UPDATE FROM DAVID EVANS AND ASSOCIATES

Sponsor: Staff

Background: In January 2017, State Parks awarded a \$1.4 million Land and Water Conservation Fund (LWCF)

State Parks Grant for Heritage Park Project, otherwise known as "The Commons", which includes an outdoor amphitheater, children's play area, walking paths, restroom/concession, landscaping, lighting, and fencing. The grant is being matched by \$1.4 million from the City Urban Revitalization Corporation for a total project budget of \$2.8 million. Design is slated to be completed by the end of the year and the project should be out to bid by early 2018.

On June 14th, City Council approved David Evans and Associates for design services for the project. Chris Giannini, Vice President and Landscape Architect for DEA, is leading the design team and has conducted several outreach meetings over the past months with city staff, local artists, community stakeholders and residents to discuss the project and hear feedback on design concepts. DEA will update the Parks and Community Events Commission on the design process to date. Chris Giannini will also be presenting a design/project update at the October 11th City Council Study Session meeting.

Recommendation: Discussion only

2. HALLOWEEN SPOOKTACULAR PLANNING COMMITTEE FORMATION

Sponsor: Staff

Background: Chris Parman, Communications/Events Manager, will discuss the formation of the Halloween Spooktacular Planning Committee and the desire to seek interested volunteers to serve. A maximum of ten volunteers is needed.

Halloween Spooktacular occurs on Sunday, October 29, 2017 from 1 pm to 3 pm.

Recommendation: Discussion only

3. SNOWFEST UPDATE

Sponsor: Karyn and staff, Chris Parman

Background: The Snowfest is scheduled for Saturday, December 9 2017.

Commissioner Karyn Barnes will provide an update to the Commission on the event.

Recommendation: Discussion only

STAFF COMMENTS

Future agenda items

COMMISSIONER COMMENTS

ADJOURNMENT

NOTES TO THE PUBLIC

Agendas for Commission meetings are posted at City Hall at least 72 hours before the meeting and on the Cathedral City website, www.cathedralcity.gov. The agenda is available for public inspection in the City Hall lobby or the City Clerk's office the Thursday preceding the meeting. Any document or writing that relates to an item on the Parks and Community Events Commission Meeting Agenda that is not distributed at least 72 hours prior to the meeting is also available for public inspection in the City Hall lobby of the City Clerk's office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a Parks and Community Events Commission meeting or other services offered by the City, please contact the City Clerk's Office at (760)770-0322. Assisted-listening devices are available at this meeting. Ask the City Clerk if you desire to use this device. Notification at least 48 hours prior to the meeting or at the time when services are needed will assist city staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.